



Job Title:	Journeyman Mold Maker	Job Category:	
Department/Group:		Job Code/ Req#:	
Location:	Elgin, IL	Travel Required:	Minimal
Level/Salary Range:		Position Type:	Full-Time
HR Contact:	Christy Solly	Date posted:	9/13/12
Will Train Applicant(s):		Posting Expires:	
External posting URL:			
Internal posting URL:			
Applications Accepted By:			
Fax or E-mail: (847) 741-5540 Fax or csolly@admoinc.com Subject Line: Mold Maker Position Attention: Human Resources		Mail: Christy Solly ADMO, Inc. 2550 Decade Court Elgin, IL 60124	
Job Description			
Job Purpose: The Mold Maker assists in all tooling repairs internally and with the molds that must be sent for external tooling assistance.			
Duties: <ul style="list-style-type: none"> • Assists in analyzing and understanding mold damage to determine which portion of the repair can be completed internally and which must be sent out for repairs. • When possible, completes all mold repairs within the same day as started, including working extended hours if necessary. • Responsible for keeping the Tool Room orderly and in compliance with company safety rules. • Other responsibilities as assigned by the Tool Room Manager. 			
Skills/qualifications: <ul style="list-style-type: none"> • High School Diploma, GED or 10 years formal education. • Must have Hot Runner Experience. • Proficient with all mold making tools and equipment. • Proficient in mathematics. • 5+ years plastic injection molding experience. • Minimum 5+ years tool room experience. 			
Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	